



## Advisory Committee Minutes

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Meeting of the HM Information Clearinghouse Advisory Committee

13<sup>th</sup> December 2012

At 2.30 p.m.

Dean's Meeting Room

Level 5, Red Centre West Wing,

The Faculty of the Built Environment

University of NSW

<b>Present</b>	Sandra Lightfoot ( <i>SL</i> ) (by phone)	NSW Health
	Bernadette Walker (by phone)	Ageing & Aged Care Division
	Susan Dinley ( <i>SD</i> )	DVA
	Jordana Goodman (by phone)	PDCN
	Annette Hanley ( <i>AH</i> )	SCOPE Access
	Lesley Radbron ( <i>LR</i> )(by phone)	Lifetime Care
<b>Apologies</b>	Vanessa D'Souza	DoHA
	Stacey Shepherd-Smith	HMMS State Council
	Nicholas Loder	NSW Housing
	Ian Maxwell	Wesley HMMS
	Wendy Noller	ADHC
	Steve Malvern	NSW State wide Home Modification Service
	Robyn Chapman	ILC NSW
	Greg Killeen	SCIA
	Lisa Langley	COTA
	Margaret Kay	LGSA
<b>Chair</b>	A/P Catherine Bridge ( <i>CB</i> )	UNSW

<i>Notes</i>	<i>Actions</i>
<p><b>1. Welcome, introduction &amp; apologies</b></p> <p>CB started the meeting started at 2.31pm.</p>	
<p><b>2. Ratification of minutes of last meeting</b></p> <p>Minutes of the last meeting were accepted by Sue and Sandra Lightfoot.</p>	SL
<p><b>3. Clearinghouse update</b></p> <p>• Webstats</p> <p>Total page views to date 780,339</p> <p>Total visitors to date 229,576</p> <p>Total registered users 854 (net increase from 809)</p> <p>Visitors: Since last report</p> <p>Sept 12 - 3268</p> <p>Oct 12 - 3274</p> <p>Nov 12 – 2896</p> <p>Website is tracking along quite well, Australia is still the top website user, with NSW, QLD, VIC, SA, - all demonstrating high levels of use the NT is the only state not utilising the website in the last 3 month period.</p> <p>The Google analytics stats are correlating which indicated a reasonable degree of data accuracy.</p> <p>A third of visitors are returning which implies we have reasonable info for them to use.</p> <p>The new website will be more user friendly to smart phones.</p>	
<p>• Website</p> <p>CB handed out the new website development links and asked for the Advisory Group to provide feedback about feel, look and functionality.</p> <p>Tentative booking at The Old Library at Parliament House for the 10<sup>th</sup> Birthday celebrations and new website launch. ACM committee members invited and asked to send us a list of any person or organisation they think should attend.</p>	<p>All Adv Members to provide feedback</p> <p>All Adv Members to provide contacts to be invited to website launch</p>

<i>Notes</i>	<i>Actions</i>
<ul style="list-style-type: none"> <li>• Publications</li> </ul>	
<ul style="list-style-type: none"> <li>• <i>Top 10 has changed. 435 top downloads</i></li> <li>• Data on social networking from our facebook page.</li> <li>• Newsletter – new format we would love your feedback only 2 pages keep it short and sweet. Key news item and a feature article about work we are doing. A book review and weblinks trailing down the page. Sue and Sandra commented that that it's simple and easy to read. These newsletters will go out quarterly in 2013.</li> </ul>	
<p>Aboriginal housing update – CB reported that we are still seeking responses from the sector about this. SD asked if we had consulted the Aboriginal Disability Centre in Elizabeth St? SD to provide details via email. LR will email provide contact details for the new aboriginal disability officer at the Physical Disability Council.</p>	<p>SD &amp; LR to provide contacts.</p>
<p>Reeded Decking Update – reviewed all of our templates and formatting of documents.</p>	
<p>Electrical Safety in Bathrooms – Update – SD mentioned that bathroom modifications are costly and sector confusion about what constitutes an appropriate water barrier i.e. is it the weighted curtain makes it problematic. So a review is timely.</p>	
<p>Databases for review protocol – draft attached.</p>	<p>All Adv Comm to provide feedback</p>
<p>HMinfo Publication templates – draft attached.</p>	<p>All Adv Comm to provide feedback</p>
<p><b>• Events &amp; Training</b></p>	
<p>HMMS National Conference. OT concerned about longevity, what came out with guest speakers regarding funding bodies. CB said it is unclear, not sure how it will play out so many systems not working together in harness. Lindy Clemson has a grant looking at discharge planning in Dept of Health Nationally. Perhaps going to SA with this. Assistive technology how to get a home mods system. How does Home Mods fit into the home care system is it something people do themselves and or how do we get people to get the correct information so there is no negligence. Concern for access consultants. Housing Industry Master Builders &amp; architects are the biggest threat to OT's. Who determines what training?</p> <p>CB suggested that tele outreach may be the most cost and quality outcome for practitioner shortfalls in the Central West and other areas. Some models can be cost effective and great outcomes others cost effective but poorer outcomes. CB mentioned that Phillippa Carnemolla has received a postgraduate research scholarship with an AHURI top-up to further examine home modifications in regard to care and economic outcomes.</p> <p>SD mentioned that DVA was concerned about responsibility for maintenance post-modifications.</p> <p>DisabiliTea event UNSW – We invited all faculty students and staff and</p>	<p>CB to formally invite PC, HIA and MBA to join Adv Comm in 2013.</p>

<i>Notes</i>	<i>Actions</i>
<p>approx. 70 turned up. All signed up to support NDIS.</p> <p>LuminoCity – BE staff, students and external representatives worked together to shape over 22 events, resulting in the biggest exhibition of its kind in Australia, over 7000 people visited LuminoCITY during its week-long run and feedback to date has been overwhelmingly positive. HMinfo developed a display and gave a public talk that has since been written up by a journalist for the building products news and information website &lt; <a href="http://www.bpn.com.au/home">http://www.bpn.com.au/home</a>&gt;.</p> <p>ACS Northern Region Conference – CB was invited to present a talk on affordable housing.</p> <p>Changes to Admin/Governance new reports – new contracts have changed and we need to sort out how we tie the quarterly reports to our meetings. CB, SL, agreed to tie dates in with the ACM</p>	
<p><b>4. Other Funded Projects</b></p>	
<p>AHURI – Downsizing and Older People (led by A/Prof Bruce Judd) – final report due to AHURI for peer-review in Feb 2013</p> <p>ARC Linkage: Liveable bathrooms – Survey and co-design group launched. Anthropometric lab to become operational in march 2013.</p> <p>Regional Town Centres for Older People As a part of the NSW Ageing strategy discussions with the LGSA, 46 councils and NSW government are in progress for a Stage 2 rollout in 2013.</p> <p>Community Resilience and Good Ageing: Doing better in bad times (CRESA) – NZ regarding older people in Christchurch, first meeting is in January 2013 via teleconference.</p> <p>Research into Maximising Life Choices of People with a Spinal Cord Injury (SPRC) – A report was commissioned by SpineCare and the environment was found to be a significant barrier to social and economic participation and wellbeing.</p>	
<p><b>5. Grant Applications</b></p>	
<p>ARC LIEF – Ageing, Disability and Home Care Laboratory: unfortunately we were unsuccessful.</p>	
<p>Practical design fund - Liveable Design for Built Environment: unfortunately we were unsuccessful.</p> <p>Consortia to provide Audit of disability research – this work was awarded to FHS at USyd.</p> <p>Evaluation framework for the LHA Board – still no outcome.</p>	
<p>SD mentioned that she had been in discussion with the LifeTime Care Authority of NSW and they are seeking a partnership to explore maintenance of mods etc and longevity and functional need outcomes.</p> <p>DVA is reviewing the maintenance issues associated with Home Modifications at the end of 2013 and would love some type of data to consider.</p>	<p>SD, LR and CB to meet in 2013 to develop a proposal.</p>

<i>Notes</i>	<i>Actions</i>
Other Business	
<p>SD reported that she had attended a HMMS workshop where OTs were instructed not to provide 'clamp on shower hoses' and was wondering what the evidence base for this was. CB says the issue is that it can change the pressure depending on the system being used. Currently, there is no publically available information about managing or preventing changes in water pressure as the result of modifying shower fitting without resort to a licensed plumber. CB offered to add this to the research waitlist.</p> <p>SD also reported that cutting down a shower hob and fitting a water seal door to a bath are also modifications that are not supported by HMMS. CB reported that there is some evidence that small lips such as a cut down hob may present trip and slip hazards. CB also reported that HMinfo are in the process of liaising with Dianna Campbell from Blue Care in Queensland to jointly produce a walk-in bath factsheet.</p>	
<p>The Home Modification List Serv Project – this email listserve is now automated for subscribe/unsubscribe and our next step is to get it onto the website.</p> <p>Virtual Focus Groups – these are planned for website testing in February 2013.</p> <p>Hamish McLennan – Has taken up an adjunct Associate Professor position with the Enabling Built Environment Group. Hamish has specialised in accessibility and fire safety and has been working as a Researcher, with the Surface Inclusive Design Research Centre, University of Salford – IDGO TOO – where he has conducted research on outdoor steps and pedestrian crossings. Hamish was an A/Prof in the construction discipline at UTS and was the Director and Principal Holmes Fire and Safety Ltd.</p>	<p>CB to follow up about Hamish hours of work.</p>
Tentative Advisory Committee dates for 2013	<p>Agreed to be locked in for next year.</p>