



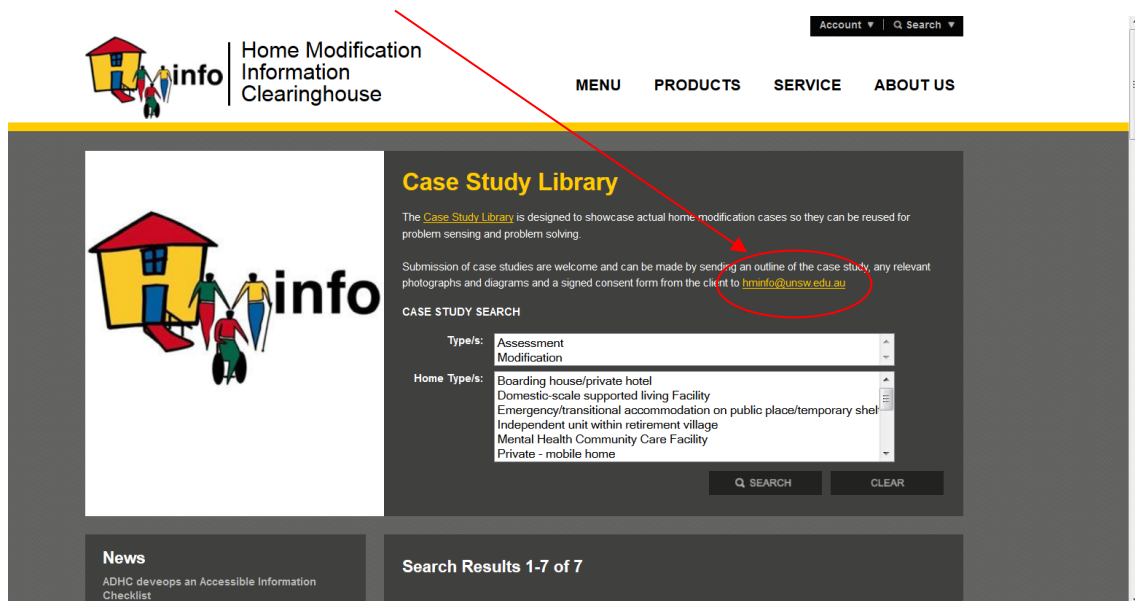
Guide to HMinfo Case Studies

1. What are the benefits?

The case studies section of the website is designed to display home modification and maintenance cases so they can be reused for problem sensing and problem solving. By adding your case to the database innovative or unusual case information problems and solutions can be shared. It is hoped that this sharing may assist better and more effective practice outcomes.

2. How do I register to enter a case study?

To be able to post case studies you need to firstly register to the website. To register, click on the register button on the right-hand side of any webpage; enter a username and password for the site. You will also need to enter some personal details and information regarding your home modifications experience.



3. Entering a case study.

To enter a case study, log in, click 'submit' then 'case study'. Most of the fields are self explanatory but this is a brief guide:

- **Title** – enter a descriptive title explaining the type of assessment and modifications covered in the case study, i.e., Assessment of the Bathroom for an Osteo-arthritic Adult.
- **Letters of Name** – enter the 2nd, 3rd and 5th letters of the family name, followed by the 2nd and 3rd letters of the given name. For example. Terry Smith = MIHER
- **Person Particulars** – this section provides the opportunity to enter any further details regarding a person's health condition. This might include limitations on movement, specific injuries or conditions, information regarding mobility, or details of care provision.

About the Activity

- **Particulars** – specify particulars of the case, including particular information about the activities enabled/disabled by the impairment, or the current methods employed to deal with the impairment.

Home details:

- **Particulars** – enter any further information regarding particulars of the home.
- **Add image** – to add an image to the webpage, click on the image/plus sign that appears in the image table. From here, you can browse existing images or upload anew image into your document. Make sure that you obtain consent from the client for information and images to be made public (refer to age 3).

Consent for entering a new case study:

Obtain consent from the client and fax or scan and email the signed consent form to HMInfo Clearinghouse on ph: 02 9385 4529 or fax: 9385 5935 or email hminfo@unsw.edu.au.

Need to change your user details?

If you wish to change your user details, go to 'my account' icon on the right-hand side of the screen. Click the 'edit' tab across the top of the screen and enter or change your information.

Forgotten your password?

Contact us:

Phone: 1800 305 486

Email: hminfo@unsw.edu.au

HMinfo Case studies Client – Consent Form

1. It has been explained to me that my home modification case details, with any associated construction drawings and/or photographs, will be entered into a database for display on the HMinfo Clearinghouses case study website library www.homemods.info/hminfo-libraries/case-study-library
2. I understand that no photographs with me or any other person in the frame will be used. Only photographs of my environment and or technical drawings of my existing home and the proposed modifications will be used.
3. I understand that the sole reason that this material is being provided online is so that consumers, occupational therapists, architects and tradespeople can learn about home modifications for particular housing and particular impairments.
4. I understand that the case material on the HMinfo Clearinghouse will be available online and may be viewed by the general public.
5. I understand that I will not be identified by name, and that no personally identifying material will be stored, discussed, included or presented in conjunction with my home modification case material.
6. I understand that I am in no way obliged to give my consent, and that my care will not be jeopardized should I refuse.
7. I understand that I can withdraw my consent at any time without repercussion and that, should I do so, my case material will removed from the HMinfo Clearinghouses case study area within 2 working days of my initiating such a request.

Signed:

Date:/...../.....

Print Name:

Witnessed:

Date:/...../.....

Print Name:

***This information was correct at time of printing.*