



Advisory Committee Meeting Minutes

Meeting of the HMinfo Advisory Committee

7 December 2017

At 2.00 p.m.

Dean's Meeting Room

Level 5, Red Centre West Wing,

UNSW Built Environment

Welcome, Introduction, Attendance & Apologies

Associate Professor Catherine Bridge opened the meeting at 2.30pm.

Apologies were noted.

Attending

Nicholas Loder	NSW Land & Housing Corporation
Bryan Molan	NSW HMMS – 3 Bridges Community
Arabella Peterson	PDC NSW
Susan Dinley	Department of Veterans Affairs NSW State office
Angela Peri	Wesley Mission - HMMS
Deborah Hammond	Occupational Therapy Australia

via phone (Polycom out of order)

Annette Hanly	NSW HMMS SCOPE Access
Mary Hawkins	NDIA
Lyndal Millikan	iCare

Apologies

Robyn Chapman	Assistive Technology Australia
Max Bosotti	Paraquad
Steve Pretzel	TADWA - WA
Lisa Langley	COTA NSW
Karen Hargans	NDIA
Lee Davids	NDIA
Megan Roach	Australian Government Department of Health
Michael Bleasdale	MOD.A
Irene Stein	National Seniors Australia
Teresa Petric	FACS-ADHC
Greg Killeen	Spinal Cord Injuries Australia
Anthony Ryan	YoungCare – QLD
Agnieszka Kuna	DES - SA

Chair

Associate Professor Catherine Bridge (CB)

Minute Taker

Judy Lim (JL)

Approval of Minutes of Last Meeting

The Minutes from October 2017 Meeting were approved.

Matters Arising from Last Meeting

Add no. of Apps. Download to the website report

Action

completed

1. HMinfo Website

Action

a. HMinfo Website Report

Period: September 1, 2017 to November 30, 2017

The HMinfo Website Report was included in the Advisory Committee Members' document package. The key statistics, include:

Total Page Views to Date: 1,124,743

(Increase of 15,833 from last meeting's total: 1,108,910)

Total Visitors to Date: 338,607

(Increase of 4,906 from last meeting's total: 333,701)

Total Registered Users: 1,871

(Net increase of 39 from last meeting total: 1,832)

Listserv (OT Mailing List) members: 688

(net increase of 18 from 670)

DIYmodify Downloads: 1,847

b. HMinfo Website Progress

Development during this period was focused on upgrading the HMinfo website so that it is compatible with the ANDS (Australian National Data Service) DOI (Digital Object Identifier) machine-to-machine minting service plugin developed during the last reporting period.

The test version of the upgrades is complete and deployed live.

The website is currently linked to the test version of the ANDS system in order to review the new website functionality:

- Finer control of contributor information
- Links to researcher identifiers such as ORCID
- Ability to relate publications to superseded publications
- Automatic synchronisation between publication data and DOI citation data
- Protection of publications that are required to be persistent due to DOI relationship
- Administrative list of frequently used contributors

Upcoming tasks:

- Adjust DOI integration based on test outcomes and switch to live mode when ready
- Website responsive design (to ensure that the website is mobile friendly on various devices)
-

c. Liveability Website and Mobile Applications

- The upgrade Liveability website was deployed live during this period.
- At the time of writing the Apple app is awaiting to be submitted to Apple for review.

2. Publications and Research Activities

Action

a. Critical parameters of ramps

STATUS: Completed – for external specialists' review, publication in January 2018

- Industry Factsheet

b. Critical ramp design considerations

STATUS: Research in progress

- Scoping review

3. Events & Training

Action

a. Conferences - Workshops

- Breaking Down Barriers: "Usability, Accessibility and Inclusive Design"

9th Cambridge Workshop on Universal Access and Assistive technology (CWUAAT)

Fitzwilliam College, University of Cambridge, 9 - 11 April 2018

- Participating with:
 - Presentation linked to research paper, accepted for publication in peer-review book by Springer-Verlag, UK
 - Poster

b. Congress

- Universal Design and Higher Education in Transformation Congress (UDHEIT2018)

Dublin Castle, Ireland from 30 October to 2 November 2018

Participating with:

- Presentation.

4. Governance & Administration

Action

a. Staff changes

- Joanne Quinn has moved on to a new position
- Konstantina Vasilakopoulou has joined the team since

November 2017

b. HMinfo Advisory Committee membership acceptance

- New AC members:
 - SA - Agnieszka Kuna from Domiciliary Equipment Service (DES)
 - WA - Steve Pretzel from Technology Assisting Disability Western Australia (TADWA)
 - QLD – Anthony Ryan from YoungCare
 - NSW - Angela Peri from Wesley Mission HMMS

c. HMinfo Annual Report

- Completed

5. Non-HMinfo Funded Projects

Action

- a. ABCB ramps- Access01/Ramps1, Ramps 2
- b. ABCB stairs - Stairs1, Stairs 2
- c. Performance Based Access Design – New ABCB project

6. Other Business

2018 Advisory Committee Meeting – suggested date

22 March 2018
21 June 2018
20 September 2018
6 December 2018

All Thursday, UNSW Built Environment at 2 pm

Close

Associate Professor Catherine Bridge closed the meeting at 4:00pm.

Next Advisory Committee Meeting

22 March 2018
UNSW Built Environment at 2.00pm