



Advisory Committee Minutes

Meeting of the HMinfo Advisory Committee
5 Mar 1015, At 2.00 p.m.
Dean's Meeting Room, Level 5,
Red Centre West Wing,
The Faculty of the Built Environment,
University of NSW

Agenda Item and Notes

Welcome, Introduction & Attendance

A/Professor Catherine Bridge (CB) opened the meeting at 2.00.
Apologies were noted.

Present

Annette Hanly (AH)	SCOPE Access
Bryan Molan (BM)	3 Bridges Community
Greg Killeen (GK)	SCIA
David Gonzalez (DG)	LTCS
Nicholas Loder (NL)	Land and Housing
Micheal Bleasdale	NSW HMMS State Council
Susan Dinley (SD)	DVA
Teresa Petric (TP)	FACS-ADHC
Margaret Turner	NSW OT advisors group

Apologies

Margaret Kay	Local Govt.
Robyn Chapman	ILC NSW
Phil Endean	HMMSC
Ruth Robinson & Jordana Goodman (no reply)	PDC NSW
Kathy Taylor	DSS/HACC
Lisa Langley	COTA NSW

Chair A/P Catherine Bridge (CB)

Note taker Michelle Svenger (MS)

Approval of Minutes of last Meeting

The Minutes from December 2014 Meeting have been approved.

Matters arising from last Meeting:

No comments

1 HMinfo Website

1a) Stats Report

The full reports were included in the AC Members' document package

CB outlined the quarterly WebStats and Google Analytics reports, including:

Total Page Views to Date: 944,721

(Increase of 12,780 from last meeting's total: 931,941)

Total Visitors to Date: 274,366

(Increase of 3,998 from last meeting's total: 270,368)

Total Registered Users: 1131

(Net increase of 15 from last meeting total: 1118)

List serv (mailing list) members: 604 (net decrease of 3 from 608)

Top 10 HMinfo Publications Downloaded Since Last Report

Rank	Publication Title	Downloads
1	Dementia Design Guidelines: Home and Community Care Capital Works Program	4498
2	Summary Bulletin: Home Smoke Alarms: Hard Wired and Battery-Powered Systems	4449
3	Stairs - A Summary Bulletin	3653
4	Summary Bulletin: Gardening at Home	3453
5	The Effectiveness of Ceiling Hoists in Transferring People with Disabilities - A systematic review	3400
6	Orientation: Evidence Based Research: Effectiveness of Grabrail Orientations During the Sit-to-Stand Transfer	3356
7	Landscape Modification: an alternative to residential access ramps and lifts	3071
8	Industry Factsheet: Designing home environments for people with problems with cognition who display aggressive or self-injurious behaviour	3032
9	Industry Checklist: Designing home environments for people with problems with cognition who display aggressive or self-injurious	2903
10	Follow-up efficacy post environmental modifications; a guide for clinical practice.	2834

1. HMinfo Website

Website Progress Report – in pack

The website has undergone the following major upgrades since the last report:

High Contrast Mode - Background and foreground colours had been previously adjusted across the website to ensure that the websites contrast ratios pass Level AAA requirements of the Web Content Accessibility Guidelines (WCAG) for small and large font sizes.

Although previous changes aid a significant amount of users and comply with standards, there are users who require contrast to be further increased to improve the websites readability.

A High Contrast Mode was added to the website which alters colours and certain images.

Users may switch contrast modes via a new toolbar in the websites header.

Improved Coverage Area Options

Local Government Areas (LGAs) are the primary means of specifying the coverage area for services listed on the websites Service Directory.

User feedback suggested that a minor amount of services were listed in areas which they did not service. Upon investigation, some services were found to be located in postcodes which are within the boundaries of two or more LGAs.

The coverage area options provided to users has been improved by allowing users to exclude individual LGAs from their listing. If a service's postcode is located within overlapping boundaries of multiple LGAs, the user may select the preferred LGA by excluding the alternative areas.

In order to simplify the designation of coverage areas for users of assistive technology, configuration forms have been divided into separate steps.

The upgrades enhance the accuracy of the Service Directory search and the user experience during service configuration.

Upcoming website development:

- Continuation of screen reader testing and related website adjustments
- Home page layout redesign to improve the visibility of important links
- Continuation of website modifications detailed in the HMinfo Website Action Plan

2. Publications and Research Activities

CB provided the following update on the following current HMinfo research projects and activities. Printed reports (as indicated for each project update) were included in the AC Members' document package.

2 a) Summary Bulletin: Fire Safety - Smoke Alarms – Joanne Quinn – sent in previous package and circulated in meeting

Status: in review

Fact sheet being drafted

SD asked if data was collected on people not escaping fires in the home. This is being addressed in the Fire Safety Set below.

2b) Summary Bulletin:

(i) Fire Safety – evacuation 2nd ed – Joanne Quinn & Hamish MacLennan

Status: In Progress

(ii) Fire Safety – Hamish MacLennan

Status: In Progress

There was discussion re rating on buildings but more for commercial buildings.

2c) Summary Bulletin: Slip Resistance - Joanne Quinn - sent in previous package and circulated in meeting

Status: review March 2015

The report has been updated to include the new material from SA HB 198:2014 and ABCB Advisory Note 2014-1 Slip Resistance for Stairways, Landings and Ramps.

2d) Consumer Factsheet: Managing Water in the Bathroom 2nd ed. - Joanne Quinn (**Consumer Factsheet: Showering over the bathroom floor drain 2nd ed.**) – sent previously and circulated in meeting

Status: For Publication

Final electrical changes made to better reflect Summary Bulletin: Electrical Safety in Bathrooms

3. Community Engagement

3a. HMinfo response to the Information Provider Survey DSS

TP spoke about the Alliance and the funding re \$300,000 allocated to only 5 organisations.

4. Events and Training

CB provided the following update on recent and upcoming events and training and on liaison with industry, consumer and research stakeholders:

Keynote: Older Australian out and about in the global context: Their bathroom preferences and what this means for standards development and accessible tourism. Invited paper presented at the Symposium on Trends in Universal Design (STUD 2014). Kuala Lumpur

Keynote for Abbeyfield National Conference – Melbourne

Upcoming conferences:

1. Transitioning to the Commonwealth Home Support Programme - Unpacking The New System of Home Support. Sydney 10th & 11th March 2015

2. Aged Care Changes Briefing – Canberra Friday, 10 April 2015
Disability Shared Symposium in Canada

CB spoke briefly about the Abbeyfield Group Home Model.

MB mentioned an upcoming National Home Mods Conference will be held in Canberra on 17-19th November

There was much discussion re the My Aged Care Changes and how unprepared they were at the conference. MT spoke about how community

based OT's are shrinking and more OT's are being privatised. Also that many clients are now not eligible for any NDIS help. HACC Govt have also lost many health workers including OT's.

5. Governance & Administration

5a) Specialist Review Panel Membership

Status: in progress – 5 new members

We still need more reviewers 2 x Research 4 x Industry 12 x Consumer We will create a call out blurb to email through to everyone	HMinfo
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6. Non-HMinfo Funded Projects:

CB provided the following update on other research projects undertaken by EBEP, but relevant to HMinfo:

6a) ARC Linkage: Livable Bathrooms - Designing out dependence in activities of daily living

This research is nationally significant and aims to establish the criteria needed for the development of more flexible, innovative and safer bathroom fixtures and domestic bathroom environments for older Australians. Bathrooms are for people, yet there is a lack of reliable and valid data to guide product innovation and the spatial envelopes required for efficient and effective bathroom design.

6b) ADHC “DIY Home Modifications: Point-of-Sale Supports for People with disability and their Carers” - Nicole McNamara, Sophie Maalsen & Catherine Bridge
- Positioning Paper circulated at previous meeting

Status: The DIY home mods project is due to be completed in June 2015. We have completed the interviews and survey component of the data collection and recently conducted a forum with consumers and industry plus an ethanography and are now in the process of writing the final report.

TP talked about the forum and how large the marketshare is for just 5 products. Also the fact that Bunnings came but not the other hardware stores.

6c) City of Sydney – Liveability app.

The UNSW Liveability application is a tool that can be used on mobile devices, such as iPads, iPhones and Android phones, to collect audio, text, visual and image data about people's perceptions of their town centre.

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6d) Literature Review: Mapping the evidence base on home modification outcomes - Phillippa Carnemolla

Status: The literature review first draft is complete and currently in review.

MD - MOD.A has received our systematic literature review re our Liveability app. TP asked if she could have a copy but only with permission from MOD.A

MD

7. Other Business

7a) Home and Building Insurance – website statement, potential publication

MB talked about the insurance – home building regulations in NSW recently amended including an exemption for providers of home mods services under HACC exempt from taking out home owners warrantee insurance in NSW. The Home building regulation has been amended to change wording to make clear that it's only State funded HACC services eligible for exemption as of 15th Jan 2015. There is a still a 2 tiered system – anything under \$20,000 won't require an insurance, but anything over that value funded through Commonwealth will require home owners insurance. Only 4-5 bodies across the state have this. Only those funded by the state are exempt – (different in each state). (NSW -Over 65's funded by HACC are not exempt and under State – under 65 - ADHAC are exempt).

GK suggests a fact sheet with tick boxes are supplied to consumers to sign off to implement the best outcome. **MB** suggests a webinar with HMinfo & DSS to inform people throughout the country to see differences in each State. **NL** alerted HMinfo to a recent general précises of the legal implications of home building reform in NSW from Clayton Utz lawyers that needed to be shared with website users.

Note: GK spoke about a shared housing website - Summer Foundation Creative Smart Homes that was worth a look at and it has a Virtual Tour: <https://www.summerfoundation.org.au/the-issue/housing-model/>

8c) Project requests from Advisory Committee

SD – raised question if there are general guidelines to building/home mods factsheets? Potential to develop with Architects a “Kit of Parts” for residential homes. (We have started a block library) There is already some for industry or commercial buildings. There is no way of creating a single guidance fact sheet as each person requires different individual needs

8d) AC Members to please join/update details on our website asap.

AC Members required to register on our Website to receive News, Events and Newsletters	Jordana David Lesley Teresa Michael Robyn
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Meeting closed at 4.50pm.

Next Advisory Committee Meeting

The next meeting will be held on Thursday **4th June 2014** at the Faculty of the Built Environment, University of NSW at 2.00pm.