



Advisory Committee Minutes

Meeting of the HMinfo Advisory Committee
4 Jun 1016, At 2.00 p.m.
Dean's Meeting Room, Level 5,
Red Centre West Wing,
The Faculty of the Built Environment,
University of NSW

Agenda Item and Notes

Welcome, Introduction & Attendance

A/Professor Catherine Bridge Catherine Bridge opened the meeting at 2.00.
Apologies were noted.

Present

Annette Hanly	SCOPE Access
Greg Killeen	SCIA
Micheal Bleasdale	NSW HMMS State Council
Nicholas Loder	Land and Housing
Jordana Goodman	PDC NSW
Teresa Petric	FACS-ADHC
Max Bosotti	Paraquad

Apologies

Margaret Kay	Local Govt.
Robyn Chapman	ILC NSW
Phil Endean	HMMSC
Susan Dinley	DVA
David Gonzalez	LTCS
Kathy Taylor	DSS/HACC
Lisa Langley	COTA NSW
Margaret Turner	NSW OT advisors group
Nick Proud	Livable Housing Australia
Bryan Molan	3 Bridges Community

Chair A/P Catherine Bridge

Note taker Michelle Svenger

Approval of Minutes of last Meeting

The Minutes from December 2014 Meeting have been approved.

Matters arising from last Meeting:

No comments

1 HMinfo Website

1a) Stats Report

The full reports were included in the AC Members' document package

Catherine Bridge outlined the quarterly WebStats and Google Analytics reports, including:

Total Page Views to Date: 96,2042

(Increase of 17,321 from last meeting's total: 94,4721)

Total Visitors to Date: 27,9867

(Increase of 5,501 from last meeting's total: 27,4366)

Total Registered Users: 1160

(Net increase of 29 from last meeting total: 1131)

List serv (mailing list) members: 600 (net decrease of 4 from 604)

Top 10 HMinfo Publications Downloaded Since Last Report

Rank	Publication Title	Downloads
1	Summary Bulletin: Electrical Safety in Bathrooms 2nd ed.	467
2	Caring for the Carer: Home design and modification for carers of young people with disability	451
3	DIY Home Modifications: Point-of-Sale Support for People with Disability and their Carers Positioning Paper	366
4	Orientation: Evidence Based Research: Effectiveness of Grabrail Orientations During the Sit-to-Stand Transfer	357
5	The Effectiveness of Ceiling Hoists in Transferring People with Disabilities - A systematic review	355
6	Consumer Bulletin: Showering over the bathroom floor drain	342
7	Summary Bulletin: Environmental Assessment & Modification for Australian Occupational Therapists	340
8	Consumer Factsheet: Arranging Home Modifications	332
9	A user appraisal of the contribution of built environment factors to the independence and wellbeing of older people in two NSW regional town centres	306
10	Basic biomechanical and anatomical principles underpinning grabrail prescription for sit-to-stand transfers	277

1. HMinfo Website

Catherine Bridge questioned the need for a listserv forum for industry users. This gives us an idea of actual problems people are having and what resources builders and tradies are sharing.

Micheal Bleasdale mentioned they used to have builders on staff and at the time had a help line which was analysed and found most calls were from OT's rather than tradies.

They put out a survey and found that tradies were inclined to "ask a mate" in the industry to get help rather than call the help line.

Actions Required

Catherine Bridge proposed a separate meeting/brainstorming day for discussing this. Please respond your interests by 26/6/15

Website Progress Report

Home Page Re-design - Feedback received by staff members who frequently support users in finding information on the website was critical in designing the new home page.

Screen Reader Compatibility Improvements:

Form Layouts

- Adjusted layouts
- Replaced symbols

Service Directory

- Services are listed using a new layout
- Consolidated links to service information.

Website Platform Upgrade

- Higher cross-compatibility
- Optimised rendering on mobile devices.
- Improved accessibility by allowing sections and functions of websites to be explicitly defined to screen readers.
- Reduced form validation errors by providing strict input controls for specific types of information such as phone numbers and email addresses.
- **Newsletter Wizard** uses templates to automatically generate a standardised newsletter based on content provided by staff.

Upcoming Website Development

The following items are on the website development plan for the next 3 months:

- Continuation of screen reader testing and related website adjustments
- Continuation of website modifications detailed in the HMinfo Website Action Plan.

2. Publications and Research Activities

Actions Required

Catherine Bridge provided an update on the following current HMinfo research projects and activities:

2 a. Summary Bulletin & Consumer Factsheet: Fire Safety – Smoke Alarms

The Summary Bulletin and a new Consumer Factsheet have been reviewed by the Specialist Review Panel. C. Bridge confirmed that Fire Brigades were represented in the review. Copies of the Summary Bulletin and new Consumer Factsheet were circulated in the meeting. The Consumer Factsheet was also included in the document pack for feedback from Advisory Committee members.

Please respond with any feedback on Consumer Factsheet: Fire Safety – Smoke Alarms, by 19.06.2015

3. Events and Training

- Bridge C, NSW Community Housing Conference – *Better housing outcomes for people with disability* 5-6 May 2015, Sydney.
- Bridge C, Adams T - *Design Requirements of Carers of Young People with Disability*. Let's revolutionise caring: inclusion, innovation, diversity, Carers NSW 2015 Biennial Conference, 21 May 2015 - 22 May 2015, Sydney.

4. Governance & Administration

- a. Specialist Review Panel Membership - new members.

Call out for reviewers that have specialist knowledge. Please respond by 19/6/15

- b. Members Photo release form. Some photos were taken for our next Annual Report.

5. Non-HMinfo Funded Projects:

5a. ARC Linkage: Livable Bathrooms (Caroma) – Caroma has taken out 5 new patents for new products as a result of some of the data already collected. There is ongoing difficulty finding people 85+ for lab testing.

A request flyer was sent to all members on 10/6/15. Please send to applicants by 19/6/14.

5b. DIY Home Modifications: Point of Sale Support for People with Disability and their Carers

DIY Home Mods paper should be ready for peer review end of June.

Teresa Petric suggested resources to be developed as outcome of this research will be useful to all hardware stores, and also suggested there may be some opportunities to take this further.

Teresa Petric suggested HMinfo uploads the videos from the project on our website. We will look into doing that on completion of the project.

5c. Building Criteria, Vision and Luminance Contrast – ongoing PhD project funded by Access Consultants Assoc. is currently in progress.

5d. City of Sydney – Livability app was used as an auditing tool both prior and after the Crown Street Upgrade. We have entered into the “Walking Visionaries award”.

5e. Moving to my home: housing aspirations, transitions and outcomes of people with disability report (AHURI funded). Investigates the barriers and also success factors enabling people with disabilities to move into housing more suitable for their needs.

Michael Bleasdale spoke about a workshop he attended which looked at the NDIS funding discussions to get the most value and benefits from the proposed budget. Catherine Bridge spoke in more detail about the project.

There was concern raised by Max Bosotti and Nicholas Loder that a lot of people with special needs would be excluded from NDIS funding. e.g.: people with dementia and intellectual disabilities.

6. Other Business

a. DSS has extended our contracts to March 2016.

Max Bosotti suggested we make an application to the NDIA Quality and Safeguards framework.

HMinfo to look into this by 26/6/15

Project requests from advisory committee members.

Do we need a strategic planning meeting?

Please respond by 26/6/15

This led to talk about the NDIS funding that is still unknown as to how it will be allocated.

What type of new projects should we focus on?

Nicholas Loder asked if we need to look at research for building guidelines for people with dementia and pica.

Max Bosotti asked if there was any research on environmental central control systems in conjunction with accessible homes.

Michael Bleasdale talked about research on voice activation applications for homes for activating household devices e.g. turning on light switches or activating fire alarm at fire station base.

Close

Next Advisory Committee Meeting: 3rd September 2015 at the Faculty of the Built Environment, University of NSW at 2.00pm.