



## Advisory Committee Minutes

www.homemods.info

### Meeting of the HM Information Clearinghouse Advisory Committee

1 March 2012

At 2.30 p.m.

Room 1010

Level 1, Red Centre West Wing,  
The Faculty of the Built Environment  
University of NSW

<b>Present</b>	David Gonzalez ( <i>DG</i> )	Lifetime Care
	Nicholas Loder ( <i>NL</i> )	NSW Housing
	Margaret Kay ( <i>MK</i> )	LGSA
	Ben Williams ( <i>BW</i> )	PCDNSW
	Sandra Lightfoot (by phone) ( <i>SL</i> )	NSW Health
	Ian Maxwell ( <i>IM</i> )	Wesley HMMS
	Lesley Radbron ( <i>LR</i> )	Lifetime Care
	Lucy Moore ( <i>LM</i> )	Department of Family and Community Services: Ageing, Disability and Home Care
<b>Apologies</b>	Rebecca Rodgers ( <i>RR</i> )	DVA
	Lisa Langley	COTA
	Steven Malvern	HMMS State Council
	Shalla Thomas	HMMS
	Stacey Sheppard-Smith	HMMS State Council
	Roselyn Barlow	Scope Access
	Robyn Chapman	ILC NSW
<b>Chair</b>	A/P Catherine Bridge ( <i>CB</i> )	UNSW
<b>Notes taker</b>	Phillipa Carnemolla ( <i>PC</i> )	UNSW

<i>Notes</i>	<i>Actions</i>
<p><b>1. Welcome, introduction &amp; apologies</b></p> <p>CB opened the meeting at 2:30pm</p> <p>MK asked if she is still on the web updates as she is not receiving them</p> <p>CB Apologises for start time confusion as some paperwork indicated an incorrect 2pm start.</p> <p>SL contacted via conference phone. SL agrees that she will dial in to next weeks Strategic Meeting. 10-12 next Thursday.</p>	
<p><b>2. Ratification of minutes of last meeting</b></p> <p>Minutes of the last meeting were accepted as a true record.</p>	
<p><b>3. Clearinghouse update</b></p> <p>▪ Webstats</p> <p>The number of registered users has increased to 719.</p> <p>December was lower as expected with many services on annual leave, however the website is averaging 2500 per month.</p> <p>NL Recommends a bulletin type approach like AHURI.</p> <p>CB commented on the international access to website.</p> <p>Board members had no questions regarding the website statistics.</p>	
<p>▪ Website</p> <p>CB discussed the new website and showcased the new search functions.</p> <p>NL suggests that the new website should be sent to all Advisory Council Members for testing.</p>	<p>CB to organise to email Adv. Comm members with new weblink for testing with users.</p>
<p>▪ Publications</p> <p>➤ <i>Demountable ramps: A qualitative assessment of value for people with mobility impairments.</i></p> <p>Demountable Ramps report was tabled and discussed.</p>	<p>All Adv. Comm. Members to provide feedback within next two weeks.</p>
<p>➤ <i>Summary Bulletin: Environmental Assessment &amp; Modification for Occupational Therapists.</i></p> <p>No document was tabled, however CB remarked that this is now ready for Peer Review.</p>	
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<p>➤ <i>Review of Aboriginal Housing guidelines in relation to adequacy and appropriateness of functional impairment provisions – final draft.</i></p> <p>No action required</p>	
<p>➤ <i>What is the nature of the age-specific housing market in Australia at present? (AHR Conference)</i></p> <p><i>This paper was presented by CB at the Adelaide Housing conference with excellent feedback from audience.</i></p> <p><i>Action: NL asked for a copy of the PowerPoint to be forwarded.</i></p>	<p>CB to send copy to NL, and to forward copy of full paper on submission when due which is the 6 April 2012</p>
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(CB) Positioning paper with AHURI discussed. No action required.	
<b>5. Grant Applications</b>	
<p>(CB) The Caroma Australian Research Council Linkage grant awarded last year is in early contractual stages. This Project has multiple parts and will be conducted over three years, It is anticipated that the survey component and appointment of its older persons reference group will commence in late April:</p> <p>1) data collection</p> <p>2) new product development</p> <p>No action required</p>	
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<ul style="list-style-type: none"> <li>▪ The Home Modification List Serv originally run out of the University of Queensland by Desleigh De-Jonge has been transferred to the Clearinghouse effective immediately. Methods for seamlessly integrating with the current website were outlined.</li> <li>▪ No action required</li> </ul>	In progress
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<p>LM spoke about the finalisation of the Home Modification Review and distributed the factsheet regarding next steps the factsheet regarding the proposed reforms can be downloaded</p> <p><a href="http://www.adhc.nsw.gov.au/__data/assets/file/0009/253368/AH12-12194_Home_Modifications_Fact_Sheet_1.pdf">http://www.adhc.nsw.gov.au/__data/assets/file/0009/253368/AH12-12194_Home_Modifications_Fact_Sheet_1.pdf</a></p>	



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No action required.	

<i>Notes</i>	<i>Actions</i>
<b>4. Other Funded Projects</b>	
(CB) Positioning paper with AHURI discussed. No action required.	
<b>5. Grant Applications</b>	
<p>(CB) The Caroma Australian Research Council Linkage grant awarded last year is in early contractual stages. This Project has multiple parts and will be conducted over three years, It is anticipated that the survey component and appointment of its older persons reference group will commence in late April:</p> <p>1) data collection</p> <p>2) new product development</p> <p>No action required</p>	
<b>6. Other Business</b>	
<ul style="list-style-type: none"> <li>▪ The Home Modification List Serv originally run out of the University of Queensland by Desleigh De-Jonge has been transferred to the Clearinghouse effective immediately. Methods for seamlessly integrating with the current website were outlined.</li> <li>▪ No action required</li> </ul>	In progress
<ul style="list-style-type: none"> <li>▪ Launch of Eco-living Display Homes at Pebble Crescent, The Ponds.</li> </ul> <p>Symposium was raised: CB discussed how to showcase Best Practice Liveable Housing. Clarendon House at Ponds was discussed as providing some good livable housing examples for the general public.</p>	CB agreed to propose the development of a livable housing symposium for late 2012 as a part of the strategic planning day to be held next week.
<p>LM spoke about the finalisation of the Home Modification Review and distributed the factsheet regarding next steps the factsheet regarding the proposed reforms can be downloaded  <a href="http://www.adhc.nsw.gov.au/__data/assets/file/0009/253368/AH12-12194_Home_Modifications_Fact_Sheet_1.pdf">http://www.adhc.nsw.gov.au/__data/assets/file/0009/253368/AH12-12194_Home_Modifications_Fact_Sheet_1.pdf</a></p>	





## Advisory Committee Minutes

www.homemods.info

### Meeting of the HM Information Clearinghouse Advisory Committee

1 March 2012

At 2.30 p.m.

Room 1010

Level 1, Red Centre West Wing,  
The Faculty of the Built Environment  
University of NSW

<b>Present</b>	David Gonzalez ( <i>DG</i> )	Lifetime Care
	Nicholas Loder ( <i>NL</i> )	NSW Housing
	Margaret Kay ( <i>MK</i> )	LGSA
	Ben Williams ( <i>BW</i> )	PCDNSW
	Sandra Lightfoot (by phone) ( <i>SL</i> )	NSW Health
	Ian Maxwell ( <i>IM</i> )	Wesley HMMS
	Lesley Radbron ( <i>LR</i> )	Lifetime Care
	Lucy Moore ( <i>LM</i> )	Department of Family and Community Services: Ageing, Disability and Home Care
<b>Apologies</b>	Rebecca Rodgers ( <i>RR</i> )	DVA
	Lisa Langley	COTA
	Steven Malvern	HMMS State Council
	Shalla Thomas	HMMS
	Stacey Sheppard-Smith	HMMS State Council
	Roselyn Barlow	Scope Access
	Robyn Chapman	ILC NSW
<b>Chair</b>	A/P Catherine Bridge ( <i>CB</i> )	UNSW
<b>Notes taker</b>	Phillipa Carnemolla ( <i>PC</i> )	UNSW

Notes	Actions
<b>1. Welcome, introduction &amp; apologies</b> CB opened the meeting at 2:30pm MK asked if she is still on the web updates as she is not receiving them CB Apologises for start time confusion as some paperwork indicated an incorrect 2pm start. SL contacted via conference phone. SL agrees that she will dial in to next weeks Strategic Meeting. 10-12 next Thursday.	CB to check the notifications settings for users and report back.
<b>2. Ratification of minutes of last meeting</b> Minutes of the last meeting were accepted as a true record.	
<b>3. Clearinghouse update</b> <ul style="list-style-type: none"> <li>Webstats</li> </ul> The number of registered users has increased to 719. December was lower as expected with many services on annual leave, however the website is averaging 2500 per month. NL Recommends a bulletin type approach like AHURI. CB commented on the international access to website. Board members had no questions regarding the website statistics.	
<ul style="list-style-type: none"> <li>Website</li> </ul> CB discussed the new website and showcased the new search functions. NL suggests that the new website should be sent to all Advisory Council Members for testing.	CB to organise to email Adv. Comm members with new weblink for testing with users.
<ul style="list-style-type: none"> <li>Publications</li> </ul> <ul style="list-style-type: none"> <li>➤ <i>Demountable ramps: A qualitative assessment of value for people with mobility impairments.</i></li> </ul> Demountable Ramps report was tabled and discussed.	All Adv. Comm. Members to provide feedback within next two weeks.
<ul style="list-style-type: none"> <li>➤ <i>Summary Bulletin: Environmental Assessment &amp; Modification for Occupational Therapists.</i></li> </ul> No document was tabled, however CB remarked that this is now ready for Peer Review.	
<ul style="list-style-type: none"> <li>➤ <i>Showering over floor drainage (working title) – Consumer Factsheet and Summary Bulletin</i></li> </ul> Document was provided in the Meeting Agenda papers.	All Adv. Comm. Members to provide feedback within next two weeks.
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<p>➤ <i>User appraisal of environmental factors on the independence and wellbeing of older people in three town centers.</i></p> <p>Progress on the project was tabled and actively discussed.</p> <p>(CB) Human Ethics ready for submission, project information pack to be sent to participating Councils by March 19th. Project will include Tweed Heads and Wollongong. User testing of Ipad geo-spatial access app to occur in April and access to premises audit to be conducted.</p>	
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